



PT.UMB



LANGUAGE TRAINING CENTER

LTC

**LANGUAGE LEARNING CURRICULUM OF  
INTERNATIONAL PROGRAM FOR ISLAMIC ECONOMICS AND FINANCE (IPIEF)**

Semester	Course		Time Allotment	General Description
1	Eng. I	Free Conversation	100" x 16	Students will have a well-developed vocabulary and an adequate knowledge of English language structures that enable them to function with minimum difficulty in everyday practical conversational activities, with an emphasis on accurate speaking. They will be able to speak confidently in real-life situations such as: <ol style="list-style-type: none"> <li>1. Give an opinion on a video by relating, refuting, or justifying the messages presented in the video.</li> <li>2. Create and act in a role play based on a scenario given using language functions and idiomatic expressions learned.</li> <li>3. Participate in a discussion on several given topics.</li> <li>4. Ask and give advice using proper language.</li> <li>5. Have a conversation on different topics that flow naturally.</li> </ol>
		Public Speaking	100" x 16	This course focuses on developing students' public speaking skills especially in delivering a speech, doing an effective presentation, using verbal & non-verbal

				<p>communication, handling Q&amp;A sessions, and preparing and using visual aids.</p> <p>This course's learning outcomes involve:</p> <ol style="list-style-type: none"> <li>1. Students are able to analyze the key elements of good speech; introduction, body, and conclusion to produce a well-structured speech draft.</li> <li>2. Students are able to recognize and analyze the verbal and non-verbal communication in a presentation properly.</li> <li>3. Students are able to handle Q&amp;A properly.</li> <li>4. Students are able to identify the dos and don'ts of using visual aids in a presentation to support the presentation.</li> <li>5. Students are able to develop confidence in delivering presentations.</li> </ol>
	LOTE (Bhs. Indonesia)	Penulisan Ilmiah	100" x 16	<p>This course aims to enrich students with the ability to use the Indonesian language according to the appropriate standardized rules. This course also specifically aims to encourage students to be able to write an academic piece of writing in the form of papers.</p> <p>Students are exposed to activities that strengthen their mastery of Bahasa Indonesia in terms of:</p> <ol style="list-style-type: none"> <li>1. Spelling and punctuation</li> <li>2. Letters, affixation (addition), and diction (choice of words)</li> <li>3. Effective sentences and paragraphs</li> <li>4. Writing citations, bibliography, footnotes, and plagiarism.</li> <li>5. Systematics of papers</li> </ol>
2	Eng. II	Academic Reading	100" x 26	<p>Throughout the course, the students will learn to understand the goal and aspects of two types of essays, the goal and content of book reviews, the structure and</p>

				<p>content of journal articles, and the goal and content of annotated bibliographies. This course is expected to help build students' comprehension skills in understanding academic texts as throughout their study and during the writing of their undergraduate thesis, the students will be required to read plenty of academic texts.</p> <p>At the end of the semester, the students are expected to be able to:</p> <ol style="list-style-type: none"> <li>1. read, comprehend, and write academic texts.</li> <li>2. summarize academic texts in written form.</li> <li>3. present academic posters.</li> </ol>
	Eng. III	Paper Presentation	100" x 26	<p>Paper Presentation class prepares the students to be able to conduct mini research, write it into a research paper, and present the paper in front of the audience. This course helps the students to harness their skills in designing research, creating the instruments, and analyzing the results as well as presenting the research academically. Hence, this course will also be beneficial for the students to prepare themselves for undergraduate thesis writing in their study program respectively</p> <p>At the end of the semester, students are expected to:</p> <ol style="list-style-type: none"> <li>1. Conduct a mini research.</li> <li>2. Write a research-based paper.</li> <li>3. Present a research-based paper using visual aids.</li> </ol>
3	Eng. IV	Advanced Paper Presentation	100" x 32	<p>Advanced Paper Writing class prepares the students to be able to conduct research and write a journal article that is proper for publication. Hence, this subject facilitates the students to broaden their knowledge as well as harness their skills for publications and/or academic conference-related purposes.</p> <p>At the end of the semester, students are able to:</p> <ol style="list-style-type: none"> <li>1. Write a research-based paper for international publication,</li> </ol>

				<ol style="list-style-type: none"> <li>2. Create slides for international conference presentations,</li> <li>3. Design a poster for an international conference presentation.</li> </ol>
	LOTE (Bhs. Arab)	Arabic for Beginner	100" x 16	<p>Arabic for Beginner is a course that focuses on basic Arabic. Students will obtain experience in learning Arabic through listening (<i>istima'</i>), speaking (<i>kalam</i>), reading (<i>qiraah</i>), writing (<i>kitabah</i>), and grammar (<i>nahwu sharaf</i>). This course prepares students to understand Arabic word-by-word, sentences, make a simple conversation, and write practice. By understanding basic grammar, students are expected to be able to speak and write Arabic well.</p> <p>At this level, there are some topics that students will learn such as university (<i>fil jami'ah</i>), library (<i>fi maktabatil jami'ah</i>), food and beverage (<i>at tha'am wa as syarab</i>), travelling (<i>as safar</i>), and shopping (<i>at tasawwuq</i>).</p>
4	Enrichment	Business English	100" x 16	<p>This course prepares students to have a well-developed vocabulary and an adequate knowledge of English language structures that enable them to function with minimum difficulty in formal business conversational activities to help assist them in achieving their future career goals.</p> <ol style="list-style-type: none"> <li>1. Students are able to write an appealing CV</li> <li>2. Students are able to identify the features of an application letter to write a convincing application letter</li> <li>3. Students are able to perform a successful interview</li> <li>4. Students are able to write a persuasive business proposal</li> <li>5. Students are able to make a product presentation</li> </ol>

5	Enrichment	IELTS Prep.	100" x 16	<p>This course prepares and gives opportunity to students to practice sets of IELTS mock tests with the goal of achieving band 5 to 6.5.</p> <ol style="list-style-type: none"><li>1. Activities in the course involve:</li><li>2. Familiarizing students with the structure of the IELTS test</li><li>3. Equipping students with different test-taking techniques and strategies</li><li>4. Giving students the opportunity to practice and receive feedback on the individual components of the test</li></ol>
6	Enrichment	IELTS Prep.	100" x 16	